

**SPECIAL AGENDA
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.
DESIGN REVIEW COMMITTEE MEETING**

Location VIA ZOOM CONFERENCE

Date: June 3, 2021

Time: 8:30 am

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Committees, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comments for this meeting be submitted prior to the meeting. Public comments should be submitted to cityclerk@ci.ferndale.ca.us by 4:00pm on Wednesday, June 2, 2021, please be sure to put "Public Comment" in the subject line, and include the agenda item if applicable. All public comments received by 4pm will be read into the record (limit to 5 minutes) during the regular meeting.

To provide public comment during the meeting, you will need to join the Teleconference meeting.

To Join Zoom Meeting use the link:

<https://us02web.zoom.us/j/85920471301?pwd=YWZCN3JNR0RpSjhSbGtFOEI1SmtKdz09>

or go to Zoom.us and input the following:

Meeting ID: 859 2047 1301

Passcode: 590486

Dial in using your telephone: (Use *6 to mute and unmute)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 859 2047 1301

Passcode: 590486

1. CALL MEETING TO ORDER – CITY CLERK WILL DO ROLL CALL
2. MODIFICATIONS TO THE AGENDA
3. APPROVAL OF PREVIOUS MINUTES
 - A. Minutes of the April 15, 2021 Meeting..... Page 3
4. PUBLIC COMMENT. (This time is for persons who wish to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction).
5. BUSINESS
 - A. 1101 Main St (Paint, Roof Pitch, Roof, Enlarge Porch)..... Page 5
 - B. 154 Francis Street (Paint, Porch Brackets) Page 13
6. CORRESPONDENCE None
7. COMMITTEE MEMBER COMMENTS
8. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Design Review Committee
will be AS NEEDED DURING COVID-19 PANDEMIC**

CALL MEETING TO ORDER

MODIFICATION TO THE AGENDA

APPROVAL OF PREVIOUS MINUTES

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 04/15/2021 Agenda - 8:30am meeting

Chair Jeff Farley opened the teleconference meeting at 8:33 a.m. Committee Members Marc Daniels and Ellin Beltz were present along with City Clerk Kristene Hall.

Modifications to the Agenda: None.

Approval of Previous Minutes: Approval of the March 11, 2021 Meeting Minutes. **(Daniels/Beltz)**
Unanimous

Public Comments: No Comment

476 Main: Committee Members were presented with a revised application to alter the front façade of the building to restore historical façade from circa 1910. The applicant revised the front façade as suggested by the committee which included incorporating the original transom style window on the top. Committee members agreed the new design looked very nice. **MOTION** to make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to restore historical front façade to circa 1910 as presented in the application.

Correspondence: Chair Farley mentioned a letter submitted by Kerry Chartkoff.

Committee Member Comments: None

Meeting adjourned at 8:37 am

Respectfully submitted,

Kristene Hall
City Clerk

PUBLIC COMMENT

BUSINESS

Meeting Date:	June 03, 2021			Agenda Item Number		5.a	
Agenda Item Title	1101 Main Street						
Presented By:	Steve & Vikki Bradford and/or Staff						
Type of Item:	x	Action		Discussion		Information	
Action Required:		No Action	x	Voice Vote		Roll Call Vote	

PROJECT DESCRIPTION: Request for a Design Review Use Permit to change the roof pitch on garage; paint the exterior, change vertical slatting on north side of garage and enlarge the front porch at 1101 Main Street (APN 030-131-032).

RECOMMENDATION: Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

RECOMMENDED MOTION: “Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to change the roof pitch on garage; paint the exterior, change vertical slatting on north side of garage and enlarge the front porch as detailed in the application.”

ATTACHMENTS: Findings of Fact, Conditions of Approval, project description, and photos.

Attachment A
FINDINGS OF FACT

The following findings of fact are required for approving the Design Review Use Permit.

1. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
2. The existing project, as outlined and with conditions:
 - Conforms to and is consistent with the Ferndale General Plan;
 - Does not impair the natural beauty of the town's site and setting; and
 - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

Attachment B
CONDITIONS OF APPROVAL

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

CITY OF FERNDALE
PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date: 5/13/2021

	Bed & Breakfast Inn
X	Design Review Use Permit
	Exception to Development Standards
	Home Occupation Permit
	Lot Line Adjustment
	Merger

	Major Subdivision (5 parcels or more)
	Minor Subdivision (4 parcels or less)
	Second Dwelling Unit
	Use Permit
	Variance
	Zoning & General Plan Amendment

2. Name of Property Owner: Vicki Bradford

Address: 1101 Main St. box 581, Ferndale, CA 95536

3. Name of Applicant (if different): _____

Address: _____ Phone: 518-894-7254

4. Property Location: 1101 Main St

Assessor Parcel Number(s): 030-131-032-000

Description: Cape Cod, single family residence

Lot Area: _____

5. Present Use of Property: Single family residence.

Present Zoning: single family

6. Description of Proposed Project: See Attached

Filing Fee: A filing fee of \$_____ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these of subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Vicki Bradford
Signature of Applicant or Agent

5/13/2021

Date

Authorization of Agent: I hereby authorize _____ to act as my representative and bind me in all matters concerning this application. (Form 121106)

FOR STAFF USE ONLY						
Full Ap Rec'd		Sent to Comm.		Returned		Ap notified
						Project Final

Design Review description of 1101 Main St. project

- ① • Paint exterior of house: main body high hiding white, ^{windows} trim: black, gutters: black, front door: complimentary color, garage door: black.
- ② • Modify leaking flat roof of garage to have pitch as detailed.
- ④ • Replace roofing shingles: Main house- black asphalt shingles. Garage and rear of house - black metal.
- ③ • Remove vertical slatting of north face of garage side; replace with Hardie board, board batten configuration.
- ③ • Enlarge front porch to 6' x 12'

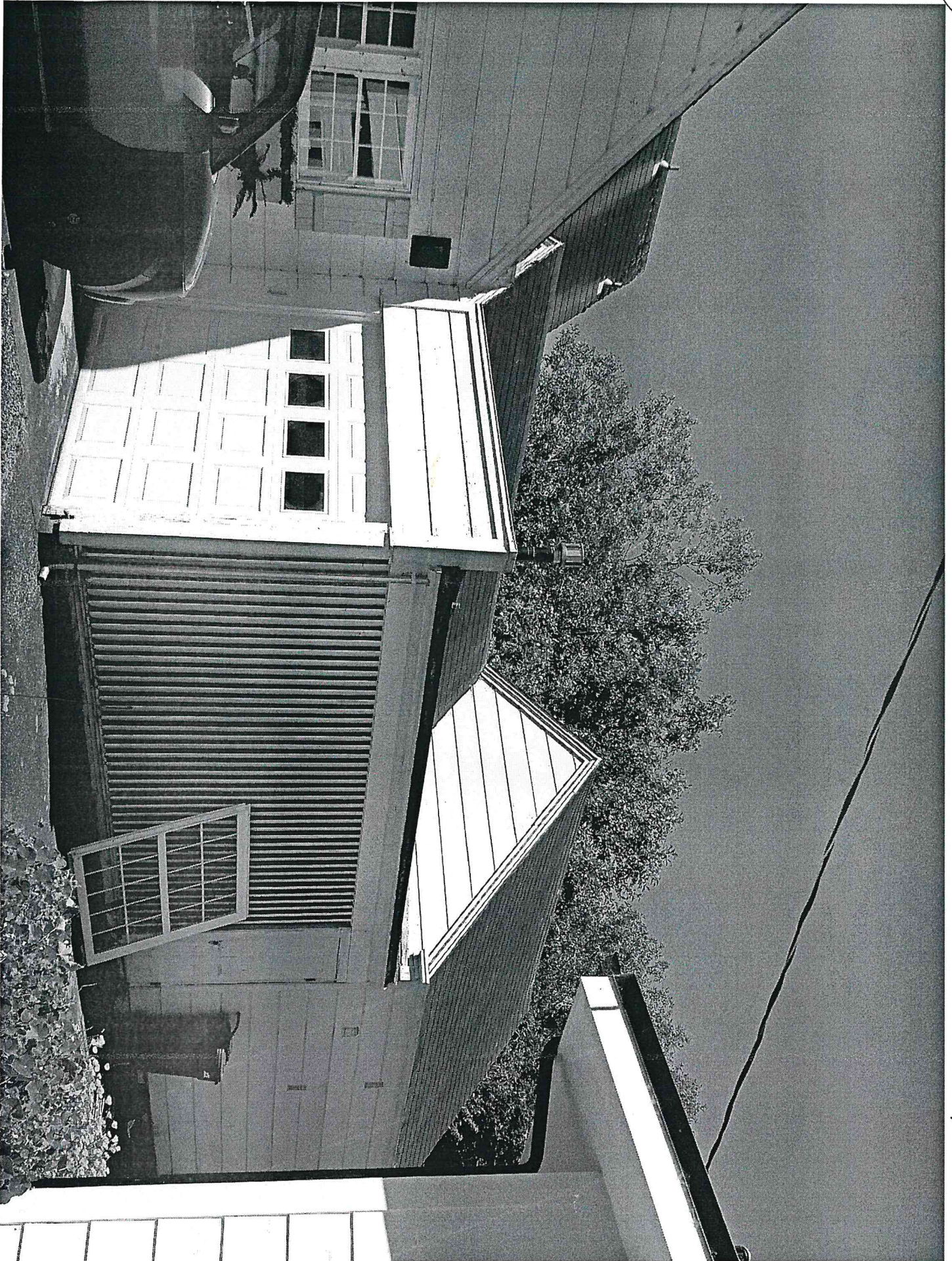
①



High hiding white -



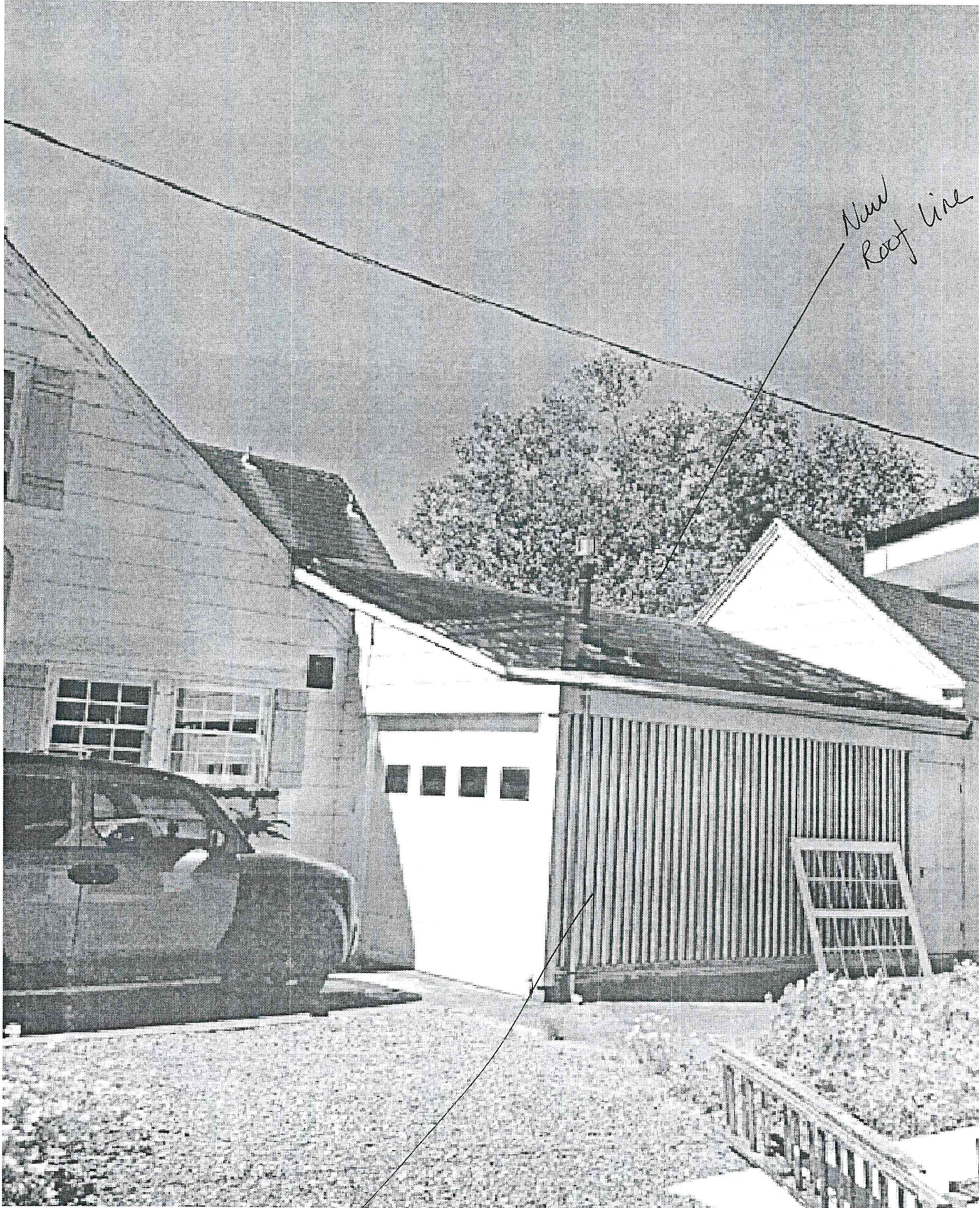
Black



Back

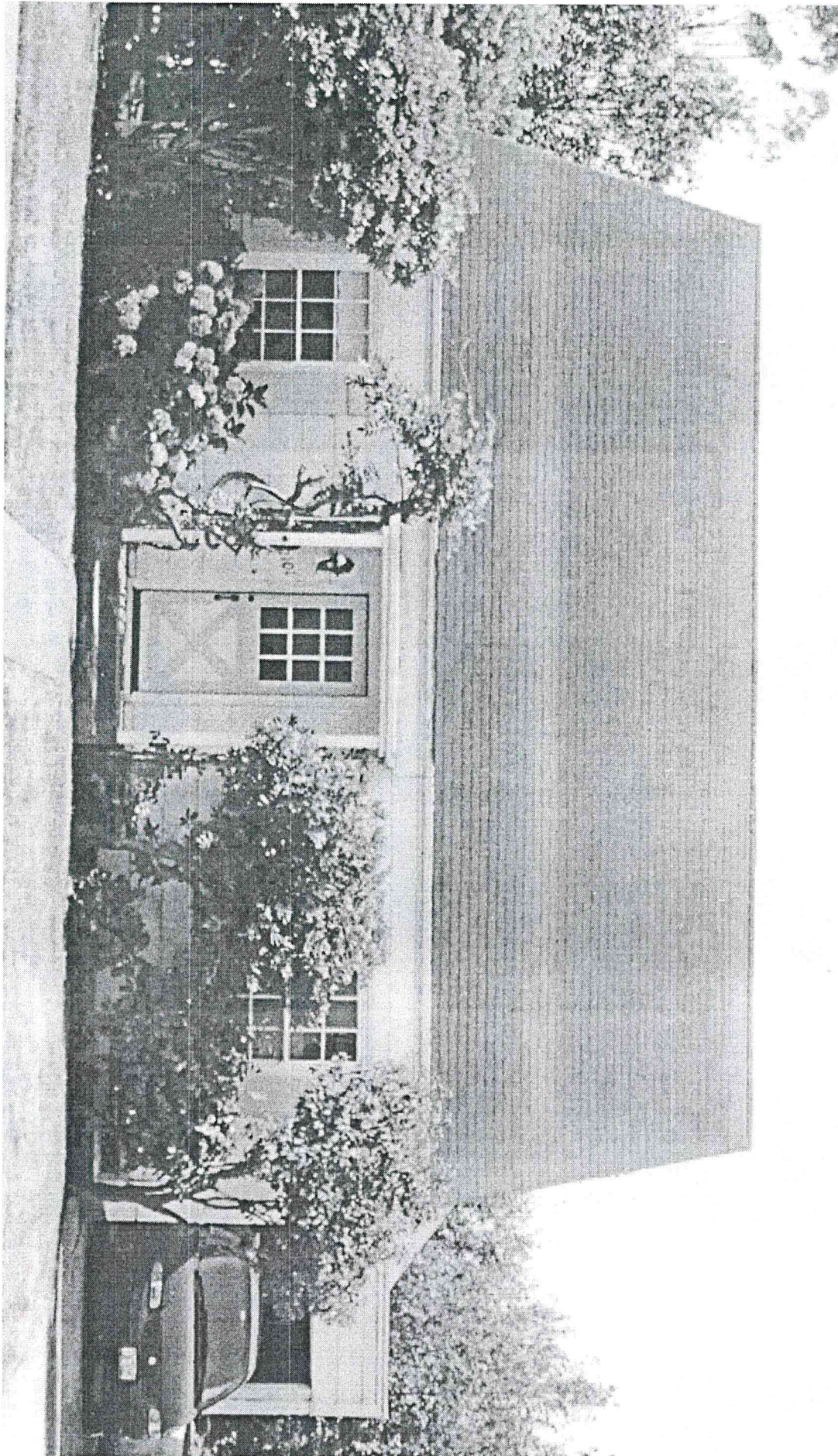
2

4



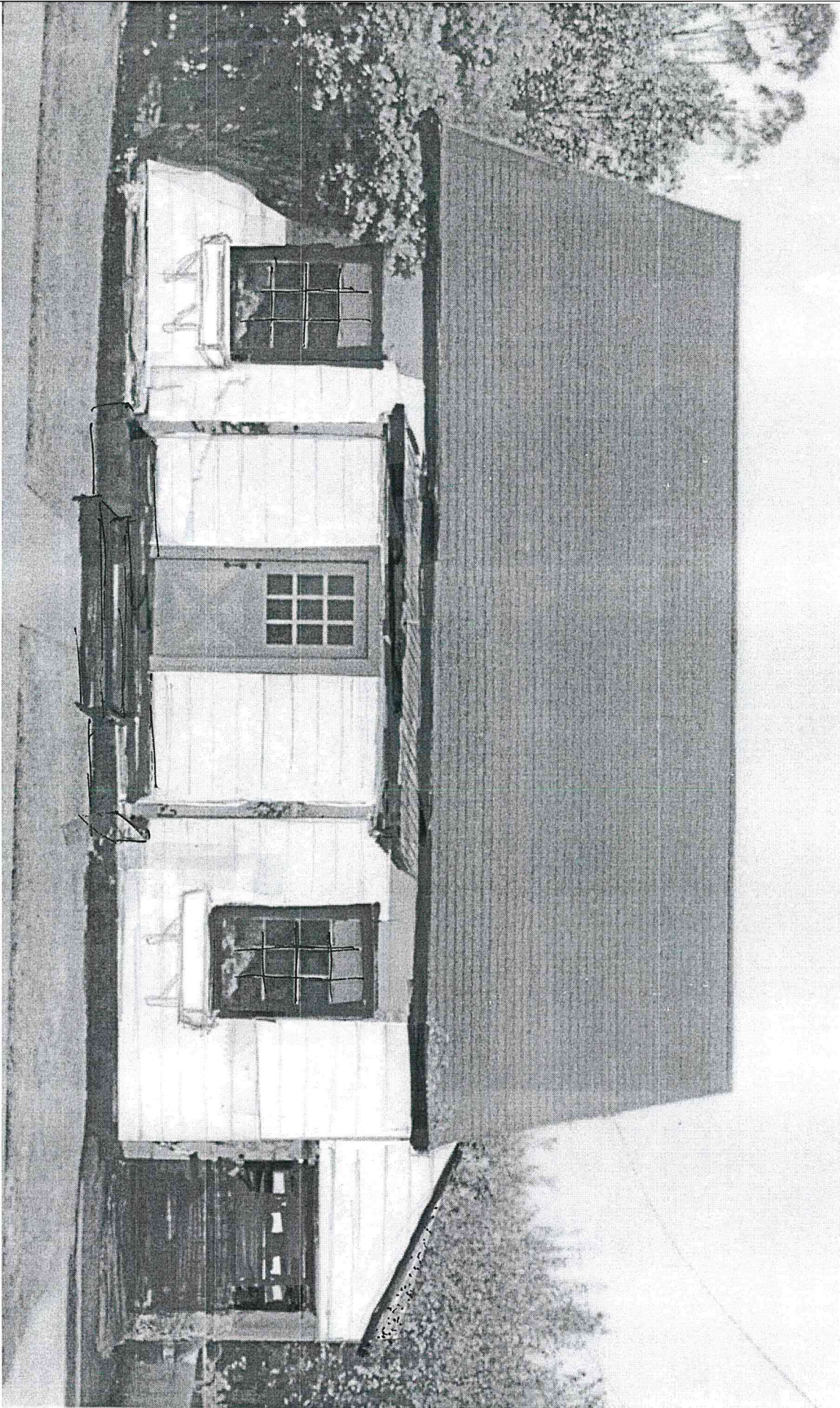
(4) Remove Sheds - replace with Barn + Bath

3



porch —

3



Make porch bigger

New —

Meeting Date:	June 03, 2021	Agenda Item Number	5.b
Agenda Item Title	154 Francis Street		
Presented By:	Paula Ingram and/or Staff		
Type of Item:	☒ Action	☐ Discussion	☐ Information
Action Required:	☐ No Action	☒ Voice Vote	☐ Roll Call Vote

PROJECT DESCRIPTION: Request for a Design Review Use Permit to paint the exterior of the residence and install porch brackets on the front porch at 154 Francis Street (APN 031-043-015).

RECOMMENDATION: Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

RECOMMENDED MOTION: “Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to paint the exterior of the residence and install porch brackets on the front porch as detailed in the application.”

ATTACHMENTS: Findings of Fact, Conditions of Approval, project description, and photos.

**Attachment A
FINDINGS OF FACT**

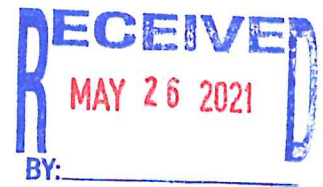
The following findings of fact are required for approving the Design Review Use Permit.

1. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
2. The existing project, as outlined and with conditions:
 - Conforms to and is consistent with the Ferndale General Plan;
 - Does not impair the natural beauty of the town's site and setting; and
 - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

**Attachment B
CONDITIONS OF APPROVAL**

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.



CITY OF FERNDALE
PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application Date: _____

	Bed & Breakfast Inn		Minor Subdivision (4 parcels or less)
	Exception to Development Standards		Second Dwelling Unit
	Historic District Design Review		Street Vacate
	Home Occupation Permit		Use Permit
	Lot Line Adjustment	X	Use Permit – Design Review
	Merger		Variance
	Major Subdivision (5 parcels or more)		Zoning & General Plan Amendment

2. Name of Property Owner: Paula Ingram Phone: (415) 595-0397
Address: 154 Francis Street POBox _____
3. Name of Applicant (if different): Marc Daniels, contractor
Address: 393 Main Street Phone: (707) 834-3893
4. Property Location: 154 Francis Street
Accessor Parcel Number(s): _____
Description: _____
Lot Area: _____
5. Present Use of Property: Residence
Present Zoning: _____
6. Description of Proposed Project: Paint siding, trim, and porch decking (color swatch info attached)

Filing Fee: A filing fee of \$_____ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these of subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Maria Ramirez
Signature of Applicant or Agent

5/20/2021
Date

Authorization of Agent: I hereby authorize _____ to act as my representative
and bind me in all matters concerning this application. (Form 100208)

FOR STAFF USE ONLY									
Full Ap Rec'd		Sent to DR		Returned		Ap notified		Project Final	

Created with



✓ FEATURED IN SCENE

SW 1668
Pineapple Cream
Locator Number: 138-C1

✓ FEATURED IN SCENE

SW 1667
Icy Lemonade
Locator Number: 138-C2

✓ FEATURED IN SCENE

SW 7757
High Reflective White
Locator Number: 256-C1

✓ FEATURED IN SCENE

SW 6212
Quietude
Locator Number: 218-C2

SW 2839
Roycroft Copper Red

✓ FEATURED IN SCENE

SW 6861
Radish
Locator Number: 101-C4

✓ FEATURED IN SCENE

SW 2850
Chelsea Gray

✓ FEATURED IN SCENE

SW 2844
Roycroft Mist Gray

**SHERWIN-WILLIAMS.**

Actual color may vary from on-screen representation. To confirm your color choices prior to purchase, please view a physical color chip, color card, or painted sample.

Sherwin-Williams is not responsible for the content and photos shared by users of their color selection tools.

Item # Arch 1 Exterior Porch Brackets – SOLD IN PAIRS

Victorian Gingerbread Arch Brackets. Sold as a matched pair in a set of Two to form an Arch

Item # ARCH-1

One Inch Thick Manufactured Wood

- AVAILABLE IN THREE SIZES -

Dimension choices and pricing - each individual bracket measures:

ONE INCH THICK: 10 1/4 inches high by 20 3/4 inches long \$49.00 PAIR (set of two)

ONE INCH THICK: 12 inches high by 25 inches long \$59.95 PAIR (set of two)

ONE INCH THICK: 14 inches high by 29 inches long \$79.95 PAIR (set of two)

PICTURES

CORRESPONDENCE

COMMITTEE COMMENTS

ADJOURN